

SACRED HEART GIRLS' COLLEGE

BOARD OF TRUSTEES MEETING

Agenda

MONDAY 22 FEBRUARY 2021 at 5.15pm

St Catherine's Room

	Responsible	Status/Action
5.15pm <ul style="list-style-type: none"> • Opening/Closing Prayer • Trustees Code of Conduct • Apologies • Election of Chairperson • Election of Deputy Chairperson • Selection of Committees • Declaration of Conflict of Interest • Delegation of Authority • Confirmation of Minutes • Actions Tabled 	A Griffin Chairperson Chairperson Principal Chairperson Chairperson Chairperson Chairperson Board Board	Minutes for approval Update
5.25pm Presentation – School Overview - Principal	Miss C Gunn	Update/discussion
5.55pm Catholic Special Character	Catholic Sp. Character Convenor	No report
6.00pm Principal's Report	Principal	Report tabled
6.30pm Break		
6.40pm Regular Reports <ul style="list-style-type: none"> • Finance Draft Budget • Property/Mission College Trust • Strategic/Governance/Policy Policies – Curriculum and Learning Policy (draft) Board Presentations 2021 TOR's	Finance Convenor Property Convenor Strategic Convenor	Report tabled No report No report Draft copy tabled Draft copy tabled Board Discussion

<ul style="list-style-type: none"> HR Health and Wellbeing Survey for Students (Update) 	HR Convenor	No report Discussion
6.50pm Board Processes and Administration Correspondence – Inward Discussion – Nil Information Purposes Only 4 items – Please read and raise any points	Chairperson	Acceptance
Correspondence – Outward Mr S Batters - resignation	Chairperson	Letter sent
6.55pm General Business Nil	Chairperson	Discussion
7.00pm In Committee Minutes Exit Interviews Staff Leave	Chairperson Chairperson Principal	Tabled for approval Update Update
Closing Prayer	A Griffin	Board

Next BOT meeting – Monday 22 March 2021

Board members are reminded that papers should be read prior to the meeting and questions addressed to the author prior to the meeting.

The aim is to have information and operational matters dealt with quickly and efficiently, preserving Board meetings for discussions of strategic matters.