

Policy 24

ENROLMENT POLICY (GOVERNANCE)

The daily life of the College shall be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of the Mission as the College Founders and their special charism reinforced in the College.

1.0 Purpose and Scope

The purpose of the Student Enrolment Policy (the Enrolment Policy) is to outline the rules the Board of Trustees (the Board), the Principal and executive management must follow during the school recruitment process. The school's roll and the maximum number of places available for non-preference students will be governed and managed within the prescription set in the school's Integration Agreement.

2.0 Procedure

The Integration Agreement for Sacred Heart Girls' College (the College) gives preference of enrolment to students whose parents have established a particular or general religious connection with the Special Catholic Character of the College. The New Zealand Catholic Bishop's Conference has determined the criteria for *preference of enrolment* for Integrated Catholic Schools. The Enrolment Policy will take effect when there are more enrolments for places than are available, or anticipated.

2.1 First Priority

Preference students who currently attend the Catholic Contributing Schools shown below - Application for enrolments shall be

St Peter, Cambridge	St Pius,	Melville	St Joseph, Te Aroha
St Joseph, Fairfield	St Columba,	Frankton	St Patrick, Te Awamutu St
St Joseph, Morrinsville	St Paul,	Ngaruawahia	St Anthony, Huntly
St Patricks, Taumaranui	St Peter Chanel,	Te Rapa	St Joseph, Te Kuiti
St Mary, Otorohanga	Marian,	Hamilton East	

2.2 Second Priority

Preference students who live within an area of reasonable convenience to the College—the area of convenience covers any applicant who lives within the Waikato area.

Students shall be included in this group according to the categories as follows:

- families who can demonstrate a commitment to Parish life;
- applicants who have attended another Catholic school in the year preceding enrolment;
- siblings of current students or former students;
- children of current staff and Board members.

2.3 Third Priority:

Preference students who live within an area of reasonable convenience to the College.

2.4 Fourth Priority:

Preference students who live outside the area of reasonable convenience to the College. The area of convenience and sub-priorities for enrolment are as per priority 2.2.

2.5 Fifth Priority:

Non-preference students who live within an area of reasonable convenience to the College. The area of convenience and sub priorities for enrolment are as per priority 2.2

- siblings of current students;
- children of current staff members.

2.6 Sixth Priority:

Non-preference students who live outside an area of reasonable convenience to the College. The area of convenience and sub priorities for enrolment areas as per priority 2.5.

3.0 Enrolment Applications received AFTER THE CLOSING DATE

Enrolment applications received after the closing date shall be held on a waiting list until places become available, in order of date of receipt within priorities 2.1 to 2.6 set out above.

Should there be more applications for places than available within a priority area, a **BALLOT** will be held.

REVIEW:

This policy will be reviewed by the Board of Trustees.

Review schedule: Annually

Review due next: Annually

REFERENCES:

- Bishop's Statement 19/4/2014: The Catholic Church in Aotearoa NZ www.catholic.org.nz
- Private School's Conditional Integration Act 1975
- Education Act 1989

Approved by the Board of Trustees at the meeting held on 26 August 2019



CHAIRPERSON