



Sacred Heart
Girls' College

HAMILTON

POLICY 21

RELATIONSHIP BETWEEN THE BOARD AND PRINCIPAL

The daily life of the college will be permeated with the values of Jesus Christ and the teachings of the Catholic Church. Special links will be maintained with the Sisters of Our Lady of the Missions as the College Founders and their special charism reinforced in the College.

1.0 Purpose and Scope

The purpose of the policy is to outline the building of positive, productive and healthy working relationships between the Board of Trustees (the Board) and the Principal.

2.0 Procedure

The relationship between the Board and the Principal must be professional and based on mutual trust, respect, integrity and ability.

- 2.1 The Principal reports to the Board as a whole rather than to any individual trustees.
- 2.2 Day to day matters between the Board and the Principal are delegated to the Board of Trustees Chairperson (the Chairperson).
- 2.3 All staff reports arrive there with the Principal's approval and the Principal is accountable for the contents.
- 2.4 There are clear delegations and accountabilities by the Board to the Principal through policy.
- 2.5 The Board and the Principal must work as a team and there should be no surprises.
- 2.6 The Board and the Principal must maintain a healthy independence in order to fulfill their respective and distinct roles.

3.0 Relationship between the Chairperson and the Principal

The Chairperson works on behalf of the Board and manages day to day matters with the Principal. The Chairperson does not act independently of the Board and will share all material information with the Board.

REVIEW:

This policy shall be reviewed by the Board of Trustees.

Review schedule: March Annually

Review due next: March 2019

REFERENCES:

- NZSTA Policy Framework
- Key legislation contained in 'Guidelines for Board Assurance Statement and Self-Audit Checklists' ERO
- Education Act 1989

Approved by the Board of Trustees at the meeting held on 25/06/ 2018

CHAIRPERSON